



**REGULAR BOARD MEETING of the  
Ascension Parish Tourism Commission at  
6967 Highway 22, Sorrento, LA 70778  
Tuesday, October 10, 2023 2:00 PM**

**AGENDA**

1. Call to Order/Pledge/Prayer/Roll Call
2. Public Comment Sign-In Period
3. Approval of Agenda
4. Approval of Regular Board Meeting Minutes
5. Approval of Treasurer's Report
6. Maturing CD
7. Personnel Committee Recommendations
  - a) Personnel Committee Minutes 9-26-23
  - b) Personnel Committee Minutes 10-4-23
  - c) Lofton Staffing Proposal
8. Finance Committee Recommendations
  - a) Finance Committee Minutes 10-4-23
  - b) Approve 2023 Amended Budget & 2024 Proposed Budget
9. Board Chairman's Comments
10. Executive Director's Report

*The Ascension Parish Tourism Commission's mission is to attract first time and repeat tourists by promoting all forms of travel to all parts of Ascension Parish. APTC is focused on the sustainability of a thriving tourist industry within Ascension Parish for the economic benefit of its citizens.*

**Minutes of the Ascension Parish Tourism Commission  
Regular Board Meeting  
October 10, 2023**

**Agenda Item #1 - Call to Order/Pledge/Roll Call**

Meeting called to order by Chairman, Al Schof

Present: Michael Bonfanti, Liz Laurent, Richard Zeringue, Gasper Chifici, Mary Skinner & Angela Lafleur

Also Present: Tracy Browning and Michael Calabro

Absent: none

**Agenda Item #2 Public Sign in Period**

**No Sign-In's**

**Agenda Item #3 Approval Agenda**

A motion was made approve the agenda.

**Motion** by Gasper Chifici

**Second** by Michael Bonfanti

**(0) NAYS**

**Motion passed**

**Agenda Item # 4 Approval of Regular Board Meeting Minutes**

The minutes from the Regular Board Meeting on September 19, 2023 were reviewed by the Board and a motion was made to approve the minutes.

**Motion** by Richard Zeringue

**Second** by Angela Lafleur

**(0) NAYS**

**Motion passed**

**Agenda Item # 5 Treasurer's Report**

The Treasurer reviewed the current 2023 Financial Statements including the Profit & Loss, Budget vs. Actual and Balance Sheet with the Board. A motion was made to approve the financial reports.

**Motion** by Mary Skinner

**Second** by Richard Zeringue

**(0) NAYS**

**Motion passed**

**Agenda Item # 6 Maturing CD**

The Treasurer reviewed the expiration of the CD on October 11, 2023 from Essential Federal Credit Union. A motion was made to allow the Treasurer to research and move the CD if a rate higher than 2.75% is obtainable

**Motion** by Richard Zeringue

**Second** by Gasper Chifici

**(0) NAYS**

**Motion passed**

**Agenda Item #7 Personnel Committee Recommendations**

a) Personnel Committee Minutes 9-26-23

b) Personnel Committee Minutes 10-4-23

c) Lofton Staffing Proposal

The Personnel Chairman, Gasper Chifici reviewed the minutes from the Personnel Committee Meetings and a

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motion was made to approve the Personnel Committee recommendations as stated in attached amendment.

**Motion** by Michael Bonfanti

**Second** by Liz Laurent

**(0) NAYS**

**Motion passed**

**Agenda Item #8 Finance Committee Recommendations**

a) Finance Committee Minutes 10-4-23

b) Approve 2023 Amended Budget & 2024 Proposed Budget

The Finance Chairman, Michael Bonfanti reviewed the minutes from the Finance Committee Meeting and the amended 2023 Budget and proposed 2024 Budget. A motion was made to approve the Finance Committee recommendations and budgets as stated in attached amendment.

**Motion** by Gasper Chifici

**Second** by Mary Skinner

**(0) NAYS**

**Motion passed**

**Agenda Item #9 Board Chairman Comments**

The Chairman reviewed the meeting schedule for the remainder of the year.

**Agenda Item # 10 Executive Director's Report**

The Executive Director submitted a monthly report to the Board.

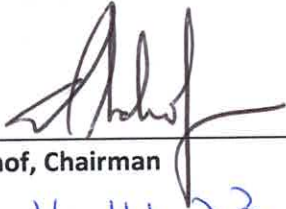
**Adjourn:**

**Motion** by Gasper Chifici

**Second** by Michael Bonfanti

**(0) NAYS**

**Motion passed**

X   
\_\_\_\_\_  
Al Schof, Chairman  
Date 11-14-23

X   
\_\_\_\_\_  
Michael Bonfanti, Secretary/Treasurer  
Date 11-14-23