



**Minutes of the Ascension Parish Tourism Commission  
Regular Board Meeting  
At Home 2 Suites Gonzales  
June 9, 2020**

**Agenda Item #1 - Call to Order/Pledge/Roll Call**

Meeting called to order by Chairman, Craig Walling

Present: Mike Bonfanti, Rae Milano, Al Schof, Craig Walling, Gasper Chifici, Jeanne St. Germain and Karen Hatcher

Absent: None

Also Present: Tracy Browning, and Michael Calabro

**Agenda Item #2 Public Sign in Period**

**No Sign-In's**

**Agenda Item #3 Approval Agenda**

A motion was made to approve the agenda.

**Motion** by Karen Hatcher

**Second** by Gasper Chifici

**(0) NAYS**

**Motion passed**

**Agenda Item #4 Approval of Regular Board Meeting Minutes**

The minutes from the Regular Board Meeting on May 12, 2020 were reviewed by the Board and a motion was made to approve the minutes.

**Motion** by Gasper Chifici

**Second** by Mike Bonfanti

**(0) NAYS**

**Motion passed**

**Agenda Item # 5 Treasurer's Report**

The Treasurer reviewed the current Financial Statements including the Profit & Loss Budget vs. Actual and Balance Sheet with the Board. A motion was made to approve the current 2020 Financials.

**Motion** by Karen Hatcher

**Second** by Jeanne St. Germain

**(0) NAYS**

**Motion passed**

**Agenda Item # 6 Transfer of Funds**

The Treasurer reviewed the Balance Sheet and a motion was made to approve the transfer of \$20,000 from the Regions Checking account to the Regions Money Market account effective immediately.

**Motion** by Karen Hatcher

**Second** by Al Schof

**(0) NAYS**

**Motion passed**

**Agenda Item #7 Approval of Design The Planet Quote**

The Executive Director explained the status of the visitor guide and website are very close to completion. However, the hours accounted for the with the visitor guide has expired and there are some additional edits that we feel are necessary to coincide with the flow on the website. A quote was provided for the



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additional time restructuring the content for \$1320.00. A motion was made to approve the quote to continue the work and finish the project.

**Motion** by Karen Hatcher  
**Second** by Rae Milano  
**(0) NAYS**  
**Motion passed**

**Agenda Item # 8 UCB CD #xxxxx993 Expiration**

The Treasurer reviewed the twelve month CD ending #993 from United Community Bank expiring July 7, 2020. A motion was made to renew the CD from UCB ending #993.

**Motion** by Gasper Chifici  
**Second** by Rae Milano  
**(0) NAYS**  
**Motion passed**

**Agenda Item # 9 Executive Director's Report**

The Executive Director reported that the Brand launch date is July 28, 2020 at The Great River Road Museum. Also, the Lt. Governor's Summit will continue as planned and registration has opened for those attending.

**Agenda Item #10 Board Chairman's Comments**

The Chairman reminded the Board to complete the Ethics training if they have not by the end of the year and everyone should have submitted financial disclose by now.

**Adjourn:**

**Motion** by Karen Hatcher  
**Second** by Gasper Chifici  
**(0) NAYS**  
**Motion passed**

  
\_\_\_\_\_  
**Craig Walling, Chairman**

Date \_\_\_\_\_

  
\_\_\_\_\_  
**Michael Bonfanti, Secretary/Treasurer**

Date 7/14/20